

The Zelda M. Uthe Summer Internship at The Legal Project, Inc.

The Legal Project, Inc. through a grant from The Zonta Club of Albany, invites rising 3L law students to apply for the Zelda M. Uthe Summer Internship. Deadline to apply: March 31st, 2022.

ABOUT THE LEGAL PROJECT, Inc.: The Legal Project is a private, not-for-profit organization providing free legal services to victims of domestic violence and other vulnerable people in the Capital District of New York State. The mission of The Legal Project is to provide access to the protections of the law to advance the safety, stability, and independence of the people that we serve and to strengthen our communities.

ABOUT ZELDA M. UTHE: Zelda M. Uthe was born on July 15, 1918. After graduating third in her class at Albany Law School, she joined her father's law practice in Coeymans. She served as Director of the Association of Towns of the State of New York for more than 40 years. Zelda was a member of the University Club of Albany, the Coeymans-Ravena Women's Club, and served as a Sunday school teacher. She joined the Zonta Club of Albany in 1961 and served as President in 1964-65. She was a Club delegate to numerous Zonta district conferences and to a Zonta International Convention.

The Intern should possess qualities exemplified by Zelda M. Uthe: Academic excellence, dedication to public service, and a strong commitment to improve the lives and status of women.

POSITION DESCRIPTION: Zelda M. Uthe Intern at The Legal Project:

Under the direction of the Domestic Violence Supervising Attorney, the Intern will:

- Observe an array of civil court appearances (currently mostly virtual) and legal consultations (currently mostly virtual);
- Participate in our triage process where we analyze consultations for representation;
- Assist attorneys in conducting research and provide memorandums on legal issues facing our clients and with drafting petitions, complaints, discovery responses, and motions;
- Learn the fundamentals of trauma informed lawyering while experiencing working in a law office which emphasizes holistic legal services, where all staff work together to help find the best possible solutions for our clients;
- Qualified students may be admitted for limited practice under a practice order and appear in family court on behalf of our clients, with direct attorney supervision.

The internship will consist of 300 hours, approximately 37.5 hours per week, for eight weeks or as agreed. The stipend will be paid biweekly, for a total award of \$6,000 for the summer.

COMMITMENT TO INCLUSIVITY: The Legal Project, Inc. rejects discrimination in all forms, and seeks to create an environment where all employees and volunteers are celebrated for their unique talents and contributions. Justice and equity are at the foundation of our beliefs. Any rising 3L law student who exemplifies the qualities of Zelda M. Uthe, and holds justice and equity as a core belief, is encouraged to apply for this internship.

COVID 19 HEALTH STATEMENT: Due to the ongoing COVID 19 crisis, this internship may be in person or hybrid as conditions allow. Interns must abide by the precautionary guidelines set for all Legal Project staff, including daily temperature checks, health questionnaires, and/or all other precautions deemed necessary by management to protect employee health. As per Legal Project policy, all interns must be vaccinated against Covid 19 and have received all suggested boosters ten days before start of internship.

TO APPLY: Email a resume, writing sample, and brief statement explaining your interest in the internship to Carla Brogoch, Legal Director, at cbrogoch@legalproject.org before **March 15st, 2022.**

To learn more about The Legal Project, Inc. visit: www.legalproject.org

To learn more about the Zonta Club of Albany visit: www.zontadistrict2.org